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| **Organisational Data** |
| Names: |  |
| Project title: | **Improvement of the Real Situation of Overcrowding in Prisons (IRSOP)** in Bangladesh |
| Location of the Assignment: | **Dhaka, Bangladesh** |
| Function of the Manager: | **Output Lead (Component Manager)** |
| Duration of the Assignment: | **Preferably 6 Months** |

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| **Core Tasks** |
| **Background**GIZ Bangladesh is implementing in partnership with the Ministry of Home Affairs and the Bangladesh Prison Directorate the Project “Improvement of the Real Situation of Overcrowding in Prisons”. Its focus is on accelerating the release of prisoners whose imprisonment was excessive or unlawful, particularly in the case of women and children. To this end, structures for horizontally networking the players involved (including the police, prisons, judiciary, the legal profession and civil society) at local and national level are to be introduced and established. Capacities are to be developed in prisons to produce qualitative statistics, to estimate the prisoners’ risk potential and to maintain at least a minimum standard of prison conditions. In addition, judicial hearings will be introduced in prisons in order to accelerate proceedings. In order to relieve the state structures and to provide legal support for the population, a legal advisory system will be established in the form of paralegals. To accompany these measures, the project promotes dialogue between government institutions through more far-reaching reforms in the judicial and prison systems. Its support includes advisory services, training, the development of methods and material supplies. A strong focus of the project is the introduction of a paralegal cadre to provide legal advice and assistance based on the model of Paralegal Advisory Service (Malawi). **Output 4: Outreach and Empowerment**The Rule of Law Programme includes six main areas of work, also called Outputs. The Output 4 (OP 4) is focused on Communication and Campaigns. The aim of this output is to provide more people, particularly women, under-trial prisoners and ex-offenders better access to laws and services to improve their situation. The programme has committed to develop a Media campaign which should reach 5.76 million people by 2018. The launching event of this campaign is scheduled for January 2015.**Core Tasks:**Under the supervision of the Output Lead, the intern will assist in the implementation of the OP 4 of the Rule of Programme in the following tasks:* Assisting in organizing the launching event for the Media strategy motto “We have not forgotten you” with a photo exhibition planned in January.
* Develop media campaign concepts further.
* Assist to refine the internal and external communication of the Rule of Law Programme.
* Assist in the PR Focal person group of GIZ BD.
* Support for collecting and writing short articles for the GIZ Law Journal and, GIZ Bangladesh Newsletter and the GIZ Intranet.
* Writing of press releases.
* Assist in building up an OP 4 shared filing system for press clippings and materials.
* Translate texts and documents from German to English and vice versa.
* Any other task as requested by the Output Lead

The intern may be assigned individual tasks related to project administration and project implementation. In agreement with the Output Lead the intern will contribute to the conceptual design media campaign and launching events. The intern will also support and assist the Output Lead in communication with headquarters, regional or overarching themes in discussions with clients, partners or any other actors involved in the project. **Competencies:*** Student of Bachelor/ Master in communication/ PR or similar.
* Outstanding interpersonal skills
* Very good written and oral English and German.
* Ability to work in an intercultural setting.
* Client and service oriented.
* Results oriented.
* Previous experience of travelling or leaving abroad.
* Previous experience is an asset but not a must.
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