
INTERNAL/EXTERNAL ADVERTISEMENT

National Manager: Youth Leadership Development Province: National Office-Johannesburg

The New loveLife Trust is looking to recruit a suitable candidate to drive existing youth leadership programmes (groundBREAKERS, Mpintshis, and Alumni) through the loveLife implementation structure and ensure that the design and implementation of these programmes is kept in line with loveLife and national youth development strategies..

The successful applicant will be required to fulfil the following primary functions in a professional manner and with technical excellence:

- § Develop a coherent youth development strategy for loveLife.
- § Design new content, training, and other programmatic tools in line with the youth development strategy of loveLife for Mpintshis, groundBREAKERS, and Alumni.
- § Identify and assist with the production of PR and media maximising the exposure of the department's success in mainstream media.
- § The National Manager is responsible for the following key products: groundBREAKER Mover's Guide; Mpintshi Mover's Guide; groundBREAKER Reference Manual; Mpintshi Reference Manual; Regional Programme Leader's Guide; the Alumni Programme Guide; and all strengths-based coaching material at loveLife, including the programmatic partnerships that facilitate the inclusion of this content.
- § Thought leadership in academic contexts, as well as internal knowledge management, are key to this position.
- § The Alumni Programme is coordinated nationally. The National Manager must ensure that all staff working on this programme are consistently aligned with the youth development strategy.
- § Oversee sales and PR function of the Alumni Team, focusing the team on achieving targets related to placement of alumni in meaningful opportunities.
- § Represent loveLife and promote the activities and successes of the programme at various functions and forums and potentially develop new partnerships.
- § Assist with managing partner and potential partner relationships.
- § Designing and implementing evaluation tools to help inform programme design and development.
- § Designing and implementing Quality Assurance tools to ensure implementation aligns properly with programme design and vice versa.

Suitable candidates will need to satisfy the following requirements:

- A suitable tertiary qualification
- 5 years related experience
- Solid youth development background.
- A passion for young people.
- Excellent communication skills both verbally and written
- Excellent administrative and data skills with attention to detail and accuracy
- Good coordination skills with the ability to multi-task
- Ability to set and meet deadlines
- Ability to work according to systems and procedures and identify opportunities
- Ability to work independently as well as part of a team
- Good computer hardware, software and troubleshooting skills
- Driver's Licence required.

Total remuneration package: **Entry level R221 550pa**

Please forward a summarised CV-no certificates to Fax: 086 601 2341 or e-mail address: recruit@lovelife.org.za to reach loveLife National Offices no later than the 29th November 2010.

If you have not had any response within six weeks after the closing date, please accept that your application has been unsuccessful

